



## Board of Trustees Monthly Meetings

**Date:** August 18, 2022

**Location:** Zoom

**Trustees Attending:**

Caitie Hilverman (President), Michael Grisham (Treasurer), Bill Stenehjem, AnnaMaria Assevero, Kris Weiss, Jessica Almeleh-Frazer, Maddie Meehan, Richard Garmise, Ryan Kelly, Carol Pledger, Gary Scheffer, Kimberly Erwin

**Excused:** Julia Black, Crystal Jeffs, Dani French, Liz Dickey, Mark Orton, Charlie Wittingham

**Absent:** N/A

**Staff Attending:** Emily Chameides (Director)

**Others Attending:** Janet Schnitzer

Meeting was called to order by Caitie Hilverman at 6:04 pm. She welcomed trustees and guests.

*Minutes from the July monthly meeting were reviewed and approved by a motion from Gary Scheffer and seconded by Michael Grisham. Vote to approve minutes was unanimous.*

## Reports

### President's Report and Board Development: Caitie Hilverman

- Today is AnnaMaria's last day on the board, having served for 6 years. She will be greatly missed! Mark, Gary and Carol will be off the Board in March as well. They will have served two three-year terms.
  - We need an additional member to join the board to fill AnnaMaria's vacant seat. We have an interested potential member, Linda Friedner.
  - Open to recs for new people.
- The 414 vote is coming up. We need a lot of engagement from board members
- September 8: 414 libraries meetup registration info:  
<https://midhudson.org/events/414-vote-libraries-meetup-3/>
- Trustee education watch party to be scheduled soon.

### Treasurer's Report: Michael Grisham

- 73% income collected
- 52% budget spent
- We've met our fundraising goal to date.
- Richard asked Michael a budget question - would it be possible to include comparative figures from prior year?
- Ryan asked Michael whether or not we adjust the budget if we're finding we're coming in higher or

lower in a given line. Michael said that we adjust the next year's budget potentially but not the current year's.

*A motion was made to approve the Treasurer's Report by AnnaMaria and seconded by Maddie. Vote to approve the report was unanimous.*

*A motion was made to approve the Profit & Loss Statement by AnnaMaria and seconded by Carol. Vote to approve the report was unanimous.*

### **Director's Report: Emily Chameides**

- Bella and Rajmina completed internships for CGCC and Americorps.
- Some volunteers have returned to supporting the library and one new volunteer helping at the main desk..
- Lue is gathering documents for financial review for 2021 and tax returns to be completed for November.
- Upcoming events that could use some support:
  - 9/3 Exhibit with Hudson Eye with artist Stacy Petty
  - 9/3 Columbia County Fair tabling event: more volunteers are welcome
  - 9/24 1–4pm: Columbia Land Conservancy Nature Quest launch event (a scavenger hunt over 6 CLC sites). CCLA will be tabling and volunteers are welcome.
- Upcoming projects for special collections:
  - Oral history project - web developer finalizing the two sites and Oral History Summer School has curated some radio shows that Emily will stream on Wave Farm's app, along with some recordings of oral history programs held this past year.
  - Ecotopian collection rebrand is underway
- Trustee Education training via MHLS is a mix of in-person and online options this fall.
- Emily will send reports and share program updates.
- Emily goes over programs ending and programs beginning in the fall

### **Committee Reports**

#### **History Room: Gary Sheffer**

- Urban renewal in Hudson research - upcoming event by Ted Hilscher and funding received to support the archiving of materials that were donated by the Koweek family.
- Annual cemetery tour coming up.
- Meeting 8/12 to discuss purchasing a map filing cabinet for \$7,300.00
- Emily noted a project called Consider The Source which involves a team working on scanning of primary source documents and development of curriculum for use in classrooms. Brenda (and the library) are involved in outreach to repositories and supporting the scanning of documents for the site for our region.

#### **Ghostly Gallop: Gary Sheffer**

- Steiners donated a bike for the raffle.

- Working on prizes for the costume contest.
- There will be a photobooth.
- Race is Oct 30
  - 10:00am kids race
  - 10:30 is the 5k
- Crystal, Charlie, Julia are nailing down sponsorships.

**Marketing and Fundraising: Caitie (reading updates on behalf of Charlie)**

- Planning with our consultant Libby
- We need people to campaign and place lawn signs before Nov 8.
- Miranda proposed a reading event with the author of the Lemony Snicket books.
- Emily interjects regarding letter writing for the annual appeal. Volunteers needed.
- AnnaMaria interjects that the 414 petition effort was a scramble and we need to be more organized and prepped in advance. Gary adds to that sentiment. Kimberly adds that she is concerned about the list of outreach events and wants to make sure that if people sign up that there is communication. Emily will ask Tracy re: process.

**Friends of the Library: Caitie (reading update on behalf of Mark)**

- New members are meeting with Julia Shield.
- Friends have been reading stories at Hudson Farmers Market.

**New Business/Public Comments**

None

*Motion to adjourn made by Gary Scheffer at and seconded by Kimberly Erwin. Vote to adjourn was passed unanimously.*

Kris Weiss (filling in for Dani), August 18, 2022	9/15/22
<b>Recording Secretary</b>	<b>Date of approval</b>