



## Board of Trustees Monthly Meetings

**Date:** June 16, 2022

**Location:** Zoom

**Trustees Attending:**

Caitie Hilverman (President), Julia Black (Vice President), Michael Grisham (Treasurer), Dani French (Secretary), Gary Sheffer, Charlie Wittingham, Bill Stenehjem, Mark Orton, Crystal Jeffs, Elizabeth Dickey, AnnaMaria Assevero, Kimberly Erwin, Ryan Kelly

**Excused:** Carol Pledger, Kris Weiss

**Absent:** Jessica Almeleh-Frazer

**Staff Attending:** Emily Chameides (Director)

**Others Attending:** Maddie Meehan, Richard Garmise

Meeting was called to order by Caitie Hilverman at 6:03 pm. She welcomed trustees and guests, and introduced Maddie and Richard as potential new board reasons.

- Maddie met a bunch of folks at the pride parade and is excited by the library's energy! She's a Hudson resident and is a fan of the library
- Richard moved to Hudson a year and a half ago, but has been visiting Hudson for decades. He wants to get involved in the community and has always been a fan of libraries.

*Minutes from the May monthly meeting were reviewed and approved by a motion from Mark Orton and seconded by Charlie Wittingham. Vote to approve minutes was unanimous.*

## Reports

### President's Report: Caitie Hilverman

All hands on deck for the Gala tomorrow! Caitie ceded her time so Julia would be able to go over Gala details later in the meeting.

### Treasurer's Report: Michael Grisham

- 62% of annual budgeted income received and spent 33% to date
- \$10,000 grant from Hudson River Bank & Trust Foundation
  - Mark asked if this is a new or existing grant process. Emily confirmed that this is an annual contribution that's been received for many years, the amount went up to \$10,000 in recent years.
- \$17,490 from ticket sales and sponsors of the Gala to date
- \$45,000 expenses
- Nothing exceptional in this month's report.

*A motion was made to approve the Treasurer's Report by Charlie Wittingham and seconded by Mark Orton. Vote to approve the report was unanimous.*

*A motion was made to approve the Profit & Loss Statement by Dani French and seconded by Mark Orton. Vote to approve the report was unanimous.*

### **Director's Report: Emily Chameides**

- Masks are back to being optional for patrons and staff.
- Staffing updates
  - A long term Americorps member is going on maternity leave for the summer (and another in the fall). Got the staff together for a baby shower to celebrate the moms-to-be.
  - CGCC intern wrapping up next week. Early July, we'll get another summer youth employee through the CGCC program.
- Thanks to everyone who joined the pride parade! Glad we got it together in such a short period of time.
- Local Juneteenth activities
  - The library is not hosting local Juneteenth activities, aside from non-fiction book club, but we're involved.
  - New exhibit at Lightforms ArtCenter including materials from the history room highlighting Black history in Columbia County.
  - Tracy will be at the waterfront Juneteent celebration.
- We're giving away books at HCHC Books and BBQ and the Hudson Saturday Academy at the Jr/Sr High School next week.
- Collections update
  - We received some new equipment for the Library of Local collection. It's all been cataloged and is ready to loan—working with Eco Tool Shed.
  - Memory collection kits are going to be ready by the end of the month.
  
- Emily will send out a reminder in a week or two about tabling at the Columbia County Fair on the Saturday of Labor Day weekend.
- Emily will be at annual conference Tuesday–Thursday of next week and may be slow to respond

### **Committee Reports**

#### **Gala update: Julia**

- We sold 197 tickets. 47 tickets were donated back. Around \$49,000 in revenue.
- We expect 140 people at the event.
- Julia reviewed call times for various responsibilities. Explained the parking situation, dress code, and other expectations Trustees should wear name tags and greet people when they enter.
- Gary is ill and can't attend! We will miss him at the event.

#### **Marketing and Fundraising: Charlie Wittingham, Bill Stenehjem**

- Charlie updated us on the 414 campaign.
  - Our petitions have been drawn up by our lawyers to start canvassing.

- Only Hudson residents can collect signatures.
- We'll have a July 4 kickoff table on Warren street. We'll be going to farmer's markets. We need 249 legit signatures, so we need to double that to account for invalid signatures. (500+).
- Michael said that approx. 22% of library cardholders are in Greenport. He's passed that number on to Kathy along with the annual report. She asked for copies of our budget. Michael will be presenting at the working meeting next month, so we'll get an answer soon about the extra funding from Greenport.

### **Ghostly Gallop: Gary Sheffer**

- We had a meeting last month with the new committee.
- Gary put together a to-do list in a spreadsheet and we'll get another call together in early July.
- We have a permit from the high school and we published our public notice for our city permit. No word yet from the Fireman's Home if they'll object.
- Gary explained what the Gallop is for the new members.

### **Liz: Programming Committee**

- Will send around one-pager of children's programming that Tracy made
- There's a number of community events this weekend. Sign up if you can to help with Juneteenth events. Liz will send around the calendar.

### **History Room: Gary Sheffer**

- We had a meeting last week. We're mostly planning for the fall. No events coming up for the next couple of months.
- Had a program recently about enslaved people and it was well-received. The virtual programs have been getting 30-40 people. A recent in-person program was only 9 people, so we're going to decide on the balance between in-person and virtual.
- We're going to raise funds for programming about the urban renewal era of Hudson that changed the landscape of the city.
- We've had lots of requests for research— going to decide if we can monetize that in some way. We currently suggest a donation when people request info on property when they move here.
- Gary gave a talk on the General Worth Hotel years ago. The hotel was torn down for urban renewal. This week, out of nowhere, one of the Millers (descendents of the hotel owners) said they'd seen the presentation and they have a bunch of stuff they may want to give to us. Tom Thumb visited in the 1800s and they have his boots.

### **Friends of the Hudson Area Library Report: Mark Orton**

- Julia Shields is up to date on the 414 processes.
- A reminder to the board that we can't advocate for the 414 as board members, so we rely on the Friends to do the promoting.
- There's another book and bake sale coming up soon. They raised almost \$1,000 at the recent one.

**Board Development Committee:**

- We have 16 trustees on the board, but we'll have 18 after tonight's vote.
- Caitie asked for a motion to bring Maddie and Richard onto board.

*Motion to add Maddie Meehan and Richard Garmise to the Hudson Area Library Board of Trustees was made by Mark Orton and seconded by Michael Grisham. Vote to approve was unanimous.*

**New Business**

None

*Motion to adjourn made by Mark Orton at 6:53 pm and seconded by Julia Black. Motion passed unanimously.*

Dani French
<b>Recording Secretary</b>

July 21, 2022
<b>Date of approval</b>