



## Board of Trustees Annual Meeting

**Date:** March 23, 2023

**Location:** Library Community Room

### **Trustees Attending in person:**

Caitie Hilverman (President), Julia Black (Vice President), Dani French (Secretary), Michael Grisham (Treasurer), Jessica Almeleh-Frazer, Kimberly Erwin, Richard Garmise, Crystal Jeffs, Mark Orton, Carol Pledger, Gary Sheffer, Bill Stenehjem, Kris Weiss, Charlie Whittingham, Ryan Kelly, Maddie Meehan

**Excused:** Linda Friedner, Elizabeth Dickey

### **Absent:**

**Staff Attending:** Emily Chameides (Director)

**Others Attending:** Miranda Barry, Sherry Jo Williams, Lloyd Koedding, Mrs. Sheffer, Stephanie Royal, Wesley Tillman Brown, Janet Schnizer

Caitie called the meeting to order at 7:18 pm and reviewed the agenda.

*Motion to approve 2022 Annual Meeting Minutes was made by Mark Orton and seconded by Julia Black. Vote to approve the Annual Report was unanimous.*

### **Ratification of the 2023 Operating Budget**

- We're voting on the budget approved by the Finance Committee and Executive Committee.
- Increases for salary were set for 7% which just covers inflation. In order to make raises for the rest of the staff possible, a smaller increase in wages was given to director-level staff in exchange for an increase in vacation days per the personnel policy update.
- Julia asked if cash bonuses were allowed. Emily confirmed that they're allowed if funding allows.
- This isn't the exact same budget we've been using the past two months. Archiving money is now in Supplies and noted for History Room instead of as History Room public programming expense.
- Overall budget adds \$3,900 to the preliminary budget because Emily noticed some missing expenses.
- Fundraising exceeded expectations last year, so we're hoping to have at least that much, and now we'll have the additional 414 funds coming in.
- Payroll line increase accounts for insurance costs being moved from insurance line to the payroll line for 2023.

*A motion to approve the 2023 budget was made by Maddie Meehan and seconded by Julia Black. The budget was approved with a unanimous vote.*

## **Library Director's Report: Emily Chameides**

- Emily presented the 2022 lookback slideshow and the annual report for 2022.
- Despite the year starting off with the highest number of COVID cases of the entire pandemic, the library saw extreme growth.
- 47,226 visits
- 6,300 HAL card holders
- 444 new cardholders
- 582688 web visits
- 40,675 items borrowed. 12% growth in overall collection growth
- 24% growth in children's book circulation
- Online resources are very popular
- Computer use has risen by 55%
- Emily is looking forward to next year with expanded programming and events.

*A motion to approve the annual report was made by Mark Orton and seconded by Kimberly Erwin. The annual report was approved unanimously.*

## **President's Reports: Caitie Hilverman**

- Caitie expressed love and humility towards serving the library.
- Open to feedback from the board about how the board is run.

## **Election of the Trustees & Officers**

Officers:

- Caitie Hilverman, President
- Julia Black, Vice President
- Michael Grisham, Treasurer
- Dani French, Secretary

Trustees:

- Sherry Jo Williams
- Stephanie Royal
- Wesley Tillman Brown
- Miranda Barry

*Motion to approve slate of candidates by Maddie Meehan, seconded by Charlie Wittingham. Dani French cast her slate vote as secretary. The slate of candidates were elected by unanimous vote.*

## **Public comment**

Lloyd Koedding suggested expanding library hours to open earlier in the morning.

*Motion to adjourn made by Mark Orton at 7:55pm. Seconded by Charlie Wittingham. Vote to adjourn was unanimous,*

Dani French, March 23, 2023

**Recording Secretary**

3/21/24

**Date of approval**