



**Board of Trustees
Meeting Minutes**

Date: March 27, 2021
Location: Remote (Zoom)

Trustees Attending:

Mark Orton (President)

Anna Nilsson (Treasurer)

Kimberly Erwin

Carol Pledger

Gary Sheffer

Miranda Barry

Charlie Whittingham

Theresa Parsons

Dan Ronsani

Kenneth Kraus

Bill Stenehjem

Michael Grisham

Julia Black

Anna-Maria Assevero

Staff Attending: Emily Chameides (Director), Tracy Robinson

Others Attending: Janet Schnitzer, Janet Miller

Motion to approve February 2021 minutes from Anna Nilsson and seconded by Charlie Whittingham - motion passed unanimously.

President's Report - Mark Orton

- Everything on the agenda will be covered later in committee updates
- Emily, Ken, and Mark looked in the basement; room in basement will be office space and meeting room space

Treasurer's Report, Anna Nilsson:

- Michael and Anna met to prepare financials
 - We've collected 60% of our budget
 - See budget report for details
- Expenses are in line with what we've budgeted
- Second PPP loan is not included in the budget report (was received in January) - will stay as a loan on the budget sheet until it's been forgiven
- KUDOS to Anna for such an excellent job
 - And welcome to Michael - we're in good hands

Motion to approve the Treasurer's Report for February by Theresa Parsons with Miranda Barry seconding and motion passed unanimously.

Motion to approve the Profit and Loss document for February by Theresa Parsons with Charlie Whittingam seconding and motion passed unanimously.

Library Director's Report, Emily Chameides

- New Program Director, Tracy Robinson, is here and already excelling
- Library staff are eligible for COVID vaccine and majority have received them
- Lovely event with Verdigree - \$1225 for library
- Received grant through CREATE- digital workshops for youth
- Submitted a grant through Aging with Dignity and Library Transforming Communities Grant
- Kick off of food resiliency program
 - Got new Kiosk
 - Books, seeds, and tools are provided
 - We can also solicit more as needed, from other vendors
 - Life Boats Hudson Valley is the partner: <https://www.localchampionshv.org/about>
- “Lower level” status
 - Been working with Galvan on this for several years - going to have 2 parts
 - Office - for adult literacy partners
 - Now this is shared - it's a little much sound-wise
 - Plus they need 1:1 meetings with clients
 - Conference room
 - It's completed - Ken is drawing up plans to finish it
- Small groups in the library
 - This isn't resolved yet but hopefully will be soon
 -

Committee Reports:

Programming

- Tracy Robinson
 - Short presentation on ongoing programs, near-term, and up and coming

Board Development Committee

- We've interviewed three candidates and have two excellent candidates that are interesting in joining - Liz Dickey, Adrienne Hamil
- We'll be sending out forms asking for a “letter of intent” from everyone about their interests and activities in the Board in the upcoming year

Fundraising Committee

- Carl Whitback has joined the advisory board
 - Raised the idea of us approaching the fund for the aged for grants and partnerships
- Looking into Cinco de Mayo fundraiser
 - Found a mariachi band
 - Working with local merchants to work with local businesses
- Bill S. - Art Auction
 - Software that we purchased is a 3-year contract so we want to utilize that platform
 - Ask folks to donate an object of interest for a virtual auction with this
 - We get 100% of donations - donor gets a tax deduction form

Marketing, Charlie Whittingam

- Cinco de Mayo event - great example of how we're going to engage the community and build relationships with local businesses
- Ken - going to donate his cache of paintings to the library to make some money off of donations
 - Will have Ken's paintings at pop up shop on Warren and a booth owned by a local business person
- Gala - if things progress as they are, we may be able to have fall 2021 Gala
- May brochure for Library - Charlie is still working on it

History Room

- Putting together a web page for the History Room
- Still looking for History Room committee members from Greenport and Stockport
- Shantytown program was excellent - kudos from the Board
- Ghostly Gallop - in person, hopefully - still being planned
- There is a race in June - Gary is helping them get it all set up because they are using our course, and they are giving us 10% of the profits from that race

Friends of the HAL, Toni Koweek

- Toni is stepping down as president - there is currently no one stepping up to take that place so future is unclear
- Toni sent out donation requests and has gotten quite a few
- Toni set up website - friendsofHAL.com
- Hannaford is doing fundraiser again - we'll receive \$1 for every reusable bag purchased

Motion to adjourn by Michael Grisham at 11:20am and seconded by Miranda Barry. Motion passed unanimously.

Caitie Hilverman	3/27/21
Recording Secretary	Date