



**Board of Trustees
Meeting Minutes**

Date: July 18, 2020

Location: Remote (Zoom)

Trustees Attending:

Mark Orton (President)

DeWayne A. Powell (Vice President)

Anna Nilsson (Treasurer)

Caitie Hilverman (Secretary)

Anna-Maria Assevero

Kimberly Erwin

Kenneth Kraus

Theresa Parsons

Gary Sheffer

Bill Stenehjem

Charlie Wittingham

Staff Attending: Emily Chameides (Director), Brenda Shufelt

Others Attending: Janet Schnitzer, Toni Koweek

Excused: Carol Pledger, Julia Black

Approval of June 2020 Minutes:

- Corrections made - spelling of Carrie Haddad's name, incorrect line about potential buddy program
- General request for less detail from recording secretary moving forward

Anna Nilsson motioned to approve meeting minutes with Theresa Parsons seconding - motion passed unanimously.

President's Report - Mark Orton

- Comments on Board development - Mark Orton has realized that we need to be better at onboarding
- Would like nominating committee to develop a better process for nominating and onboarding
- Will round up a committee to work on this - DeWayne A. Powell, Caitie Hilverman, Carol Pledger all come to mind for Mark Orton
- DeWayne A. Powell suggested we try to go to a Board Development Meeting - he went to one at Simon's Rock
- DeWayne A. Powell asked that anyone on the Board that would like to join the committee should let him know

Treasurer's Report, Anna Nilsson:

- Have collected 67% of what we've budgeted
- People are using the link
- We've received funding from the HCSD to provide enrichment for kids out of school - My Brother's Keeper, the tutoring, among a couple of other programs
 - Based on grants that they get and are funded through the district
- HAL had to front a bill that county normally pays - will get reimbursed for and it will show as public funds
- There is some concern that in our public funds estimate - \$34,000 - fund from Didi Barrett and Daphne Jordan are not guaranteed
- But - overall we're in a good position

Theresa Parsons motioned to approve the Treasurer's Report with Charlie Wittingham seconding and motion passed unanimously.

Anna-Maria Assevero motioned to approve the Profit and Loss document for June with Kimberly Erwin seconding and motion passed unanimously.

Library Director's Report, Emily Chameides

- Need to determine how to structure everything after Brenda Shufelt resigns - early September
- Emily Chameides does not necessarily think we need to dive right into replacing her - might not be fiscally responsible - feel free to reach out to Emily Chameides about this
- We have two youth summer workers joined - have volunteered before and participated in prior programs
- Contactless materials pickup is going well
- Emily Chameides emailed everyone individually that has overdue books - using that to get the word out to typical borrowers
- Summer Reading Program distributed 150 free book bags - getting great feedback on this
 - One child reported "this is the best day of my whole life"
- Next level is level C - people will be able to browse and have access to the computers
- Emily Chameides is meeting with Elena Mosley about a grant she got that might be used for tablets that can be lent out or given away to children and their families
- History Room - Marie O'Toole is back to work on Black History collection
 - Not accessible to the public now but Board volunteers are welcome
 - Masks are always mandatory for volunteers
- HAL is getting invitations to collaborate on programming - something that isn't until Level E of reopening - the Executive Committee suggested that the staff members should

be able to make these decisions, although DeWayne A. Powell suggested looking into the legalities of this and perhaps look into a waiver

Committee Reports:

Program, Kimberly Erwin

- Mark Orton noted it will be useful for this committee to look at community engagement in program creation - and how to increase it - change in staffing may help with this too
- Kimberly Erwin have been working on Living Libraries program - Kimberly has been working with a community member, Karen, to bring programs to community centered on art in various regions/countries in Africa - held up for a broader conversation on implementation - and who should be involved - and perhaps should be unrolled later in the year, perhaps December
- Quarterly meeting scheduled - Thursday, September 17th, most likely online

Program, cntd. - Brenda Shufelt

- Going to continue two programs - Core, Strength, and Balance and Creative Writing
- Summer Reading going well - Tues-Fri Story Hours in collaboration with Claverack and Philmont Libraries - only one hour, a significant cut back - attendance at 50%
- Young Men of Purpose program is going well - both Zoom and physical, distanced meet-ups
- Job Search Help - Beth Gordon 1:1 - career services provider - got a grant from Berkshire Taconic for that program to expand and do a problem with Hudson Hall through workforce development with young adults
 - We'll start the program earlier and are including the Roe Jan library
- Hack the Library - summer grant and just got amendment to carry it into the fall
- Another Berkshire Taconic grant - Reminiscences from Hudson - can bring items and photographs and discuss Hudson history - hasn't gone virtual
- Thursday, August 20, 6pm - program with the Spark of Hudson - they are funding program assistant for 2 years - want to work collaboratively with the library
 - Part of Hudson Up - pilot program with universal basic income - 22 individuals, \$500/month for 2 years, no strings attached
 - Albert Wenger is doing a talk - "Introduction to Hudson Up and a History of Universal Basic Income"
- In the fall we'll be looking for computer help - Brenda will be writing the job ad for this
- We also got a grant for family literacy training - this will help with programming
- Continuing adult Spanish; Core, Strength, and Balance

History Room, Gary Sheffer

- COVID-19 documentation of local experiences is still being collected
- We are doing community archiving of local history - send in writing, images, physical items by appointment, etc.
 - Button on top of the website called community archiving
- Instagram/Facebook/Twitter - history room items twice per week

Marketing, Charlie Wittingham

- Met this past Tuesday, smaller group
- Spent most of the meeting talking about fundraising ideas
- Summer Reading didn't need any help due to Shanekia McIntosh - kudos
- Galvanize fundraising behind Ghostly Gallop in the fall
 - Don't want to ask twice or cross purposes
- Marketing committee will also need to support art auction
- Nothing on policy, public communication
- Great 60th anniversary logo from design friend of Julia Black's
- Next meeting is August, Tuesday before next Board meeting

Art Auction, Bill Stenehjem - Art Auction

- Submission cut-off date and auction both pushed back
 - Needed a lot more submissions; needed time to circle back and reach out to community
- We have contacted 130 people or organizations - we need to grow this
- We only have 19 submissions on holding site, with 4 or 5 more committed
- \$700 average price - a bit less than anticipated
- Kathy Osbourne donated an oil painting
 - Ken Kraus donated an art piece of his own too
- We need 50 or 60 pieces - we're only a third of the way there

Ghostly Gallop, Gary Sheffer

- Gary's recommendation is to have a virtual race
- We need to get permission from the high school to give out masks
- We can promote on our website and we can pay a service to run a virtual run for \$400
- We can still promote in local business community and ask people to make donations

Friends of the HAL, Toni Koweek

- Still need a liaison from Board to Friends

- Friends of HAL were selected for Hannaford's bag program - for each bag sold they will donate \$1 to Friends of the HAL
- Amazon Smile account - this means that if you buy through the Smile program, Amazon will donate half of 1%
- Bringing in individually-bagged snacks and water bottles for staff
- There are room for book donations for another book sale - there will be sale in September

Motion to adjourn by Anna-Maria Assevero at 11:57pm and seconded by Charlie Wittingham.

Motion passed unanimously.

Caitie Hilverman	7/18/2020
Recording Secretary	Date